



## Event Medic Coverage Booking Request

### Your details

Organisation Name:			
Contact person:		Phone:	
Contact Email:			
Are you the onsite contact for the event? <input type="checkbox"/> YES <input type="checkbox"/> NO. If no, please provide onsite contact details: _____			

### Event details

Event Name	
Date(s) of event	____/____/____ - ____/____/____
Event Address	
Event Times	Event start time: _____ Event finish time: _____ What time do you require our staff onsite? _____ How long after the event do you require our staff to stay? _____ <small>(Please note we charge 1 additional hour for pre-event check equipment checks + local travel. Additional travel charges may apply depending on event location).</small>
*For multi day events, please list start and finish times for each day in additional information on the next page	
Multi-day events only	For multi-day events (please tick applicable box below)  <input type="checkbox"/> Overnight coverage required (i.e.- 24/7 coverage for the duration of the event)  <input type="checkbox"/> On-Call after hours (*Additional charges & Call out fees apply * Due to fatigue laws- we are required to engage an additional staff member for on-call purposes as our staff cannot work a shift, respond to call after hours, then work safely the next day )  <input type="checkbox"/> We do not require overnight coverage
Type of event	<input type="checkbox"/> Motor Sport <input type="checkbox"/> Equestrian/Bull Ride <input type="checkbox"/> Music Festival/Concert  <input type="checkbox"/> School <input type="checkbox"/> Corporate <input type="checkbox"/> Sports <input type="checkbox"/> TV/Film <input type="checkbox"/> Aquatic <input type="checkbox"/> Other: _____  Are you associated with an governing body/association? _____ (Many governing bodies have set standards for the level of coverage required. This will help us determine the number and level of staff required. See description.)  If yes, please provide details: _____

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<b>Event details</b>  *Additional charge of \$25/marquee/day if we are to supply a marquee	How many people are likely to attend the event? _____ (staff ratios apply)  Will there be alcohol for sale? _____  Is there a likelihood of recreational drug use at the event? _____  Will you provide a room or marquee for our staff to work? _____  If yes, will there be power/lighting available in this room? _____  *We do not transport to hospital. The state ambulance service must be called if a patient requires hospitalisation
<b>Staffing</b>  *More details on page 4.	How many staff do you need? _____  What type of staff do you require? *Certain events require Health Care Professionals  <input type="checkbox"/> Medic (typically 2 <sup>nd</sup> or 3 <sup>rd</sup> year Paramedic/Nurse student) <input type="checkbox"/> Sports Trainer <input type="checkbox"/> Lifeguard  <input type="checkbox"/> Health Care Professional (Registered Nurse/Paramedic- Additional charges apply)  (We can discuss your needs with you prior to the event including a basic risk assessment to help us determine the level of cover and number of staff your event requires).
<b>Multi-day events only</b>	Will you provide accommodation? <input type="checkbox"/> YES <input type="checkbox"/> NO  If yes, please provide details (eg- What style of accommodation, will there be power available?): _____  _____

**Additional information:** Is there any other relevant information we should know about? (e.g.- Poor phone reception, 4WD access only, start/finish time each day for multi-day events etc). Please provide below:

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### General notes:

- We do not supply sunscreen or water for your patrons. We keep a limited supply of water for emergencies only
- Our staff are there for Medical/First Aid coverage only and will not perform any other duties (Eg- Security, marshalling, cleaning etc)
- Please read the Levels of Service and staffing descriptor on page 4 so you know what you are paying for.



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### Booking terms and conditions

- 50 % deposit required for all event medic coverage unless prior arrangement has been made with Category 5 Emergency Care.
- Additional fees will be charged if the event runs over the quoted/scheduled times.
- Fees must be paid in full prior Three (3) business days prior to the start of any course/event unless prior arrangement has been made with Category 5 Emergency Care. Category 5 reserves the right to withdrawal services if payment is not made within the required timeframe..
- Payment can be made by the following methods:
  - Cash, Direct Deposit, Credit Card,.
  - Payment by Credit Card (Stripe) will attract a 1.5% surcharge (Visa & Mastercard).
  - We do not accept cheque or American Express
- Any discount offered is subject to terms agreed at time of booking and only applies if fees are paid by the due date. If fees are not paid by the due date any discount will be automatically forfeited and the full amount charged.
- Fees that are not paid by the due date will incur the following late fees:
  - 5% of the invoice total in addition to the original invoice total
  - a further 5% of the invoice total for every further 7 days where the invoice goes unpaid in addition to the original invoice amount
- Debt recovery action will be taken for fees unpaid after 90 days from due.

### Event Cancellations

- Category 5 Emergency Care reserves the right to cancel our services at any time prior to or during an event if at any stage we feel the safety and wellbeing of our staff are jeopardised. (Pro rata refund may be available depending on circumstances of cancellation.)
- If an event is cancelled by the client: The following administrative fees apply:
- More than two weeks (14 days) prior to the event– Full refund of medic coverage fees\*
- Less than two weeks (14 days) prior to the event – 25% of medic coverage fee\*
- Five (5) business days but more than two (2) business days prior to the event – 50% of medic coverage fee\*
- Less than two (2) business days from start of course): 100% of invoice total (inclusive of medic coverage fees & travel expenses)

\*Refund is for event medic coverage (onsite) fees only. The client will still be charged for any costs involved with travel cancellations. (Pre-booked flights, accommodation etc.)



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### Levels of service

#### Staffing:

#### Non- HealthCare Professionals:

Medic- Typically a 2<sup>nd</sup> or 3<sup>rd</sup> year Paramedic or Nursing Student (or equivalent) who has completed at least 1 on road placement and/or holds a minimum of Certificate II in Medical Service First Response (or above)

Sports Trainer: Level 1, 2 or 3 accredited Sports Trainer

Lifeguard: Accredited Pool, Beach or Ocean Lifeguard

#### Healthcare Professionals:

Paramedic: Current AHPRA Registration as practising Paramedic.

Registered Nurse: Current AHPRA Registration as practising Registered Nurse.

Medical Officer (Doctor): Current AHPRA Registration as practising Medical Officer.

### Sports Trainer

The minimum level is a Level 1 Sports Trainer as required by the event. Sports Trainer services have access to 'over the counter' medications and are trained and equipped to adequately cater for **common sporting injuries** or illnesses for example simple wounds, sprains and strains.

All Sports Trainers are certified in recognising and managing concussion symptoms and suspected spinal injury.

#### **Example Event types (*please note that this list is not exhaustive*):**

Low risk event profile- the event nature and patron demographics, numbers and behaviours have a low probability of serious patient injury and or illness. For example,

- Sporting events such as- AFL, NRL, Rugby, Netball, Basketball, Athletics

\*Sports taping can be provided- However the player/team MUST provide sports tape and the trainer will tape so long as it doesn't distract them from their primary role. If Category 5 tape is used, additional charges apply.

Inclusions	Medications Included	Exclusions
1 Sports Trainer Kit & AED Stretcher if required *Marquee- Additional costs apply.	Salbutamol/Spacer (Asthma Puffer) EpiPen (Adrenaline Auto Injector), Paracetamol Savlon Antiseptic Cream Glucose Gel or Tablets	Strong painkillers such as Methoxyflurane (Green Whistle), Entonox (Happy Gas), Morphine etc. Anti-nausea medication IV Cannulation or fluids



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### Basic Medic Coverage

The minimum clinical staff level is a Medic (or Sports Trainer or Lifeguard as required by the event). Basic first aid services have access to 'over the counter' medications and are trained and equipped to adequately cater for **minor** injuries or illnesses which would not usually require referral to another health care provider or hospital for ongoing care, for example simple wounds, sunburn, sprains and strains.

#### Example Event types (*please note that this list is not exhaustive*):

Low risk event profile- the event nature and patron demographics, numbers and behaviours have a low probability of patient injury and or illness. For example,

- community and school sport
- local fete
- roadshow

Inclusions	Medications Included	Exclusions
1 Trauma Kit, O2 kit, Drug Kit (Basic), AED Stretcher if required *Marquee- Additional costs apply	Salbutamol/Spacer (Asthma Puffer) EpiPen (Adrenaline Auto Injector), Aspirin Paracetamol Savlon Antiseptic Cream Glucose Gel or Tablets Naloxone	Strong painkillers such as Methoxyflurane (Green Whistle), Entonox (Happy Gas), Morphine etc. Anti-nausea medication IV Cannulation or fluids

### Intermediate Medic Coverage (Additional charges apply)

This is the most common service we provide. The minimum clinical staff level includes Medic. Intermediate first aid services have access to some scheduled medications and are trained and equipped to adequately cater for **significant** injuries or illnesses which may require referral to another healthcare provider or hospital for ongoing care, for example fractures, spinal injuries etc

#### Example Event types (*please note that this list is not exhaustive*):

Medium Risk event profile- the event nature and patron demographics, numbers and behaviours have a medium probability of patient injury and or illness. For example,

- low speed motorsport
- low impact equestrian events
- small festivals & concerts
- endurance cycling (mountain bike/road)



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Inclusions	Drugs Included	Exclusions
Vehicle (If required), 1 Trauma Kit, O2 kit, Drug Kit, Scoop Stretcher, Lifepak (or similar), Medic Drug Kit  *Marquee- Additional Costs apply	Basic drugs + Nitrolingual Pumpspray (GTN) Entonox Methoxyflurane (Limit 2 per staff per day) Glucose Gel or Tablets Savlon Antiseptic Cream Aspirin Paracetamol Loratadine Glucagon	Strong painkillers such as Morphine etc. Aniti-nausea medication IV Cannulation or fluids

### Advanced Medic Coverage (Additional charges apply):

The minimum clinical staff level includes registered Healthcare Professionals (HCP), Eg- registered paramedics, registered nurses, and registered medical practitioners.

Advanced services have access to additional scheduled medications (S8's) and are trained and equipped to adequately cater for **serious** injuries or illnesses which often require referral to another healthcare provider or hospital for ongoing care.

### Example Event types (*please note that this list is not exhaustive*):

High risk event profile- the event nature and patron demographics, numbers and behaviours have a high probability of patient injury and or illness. For example,

- high speed motorsport
- downhill mountain biking
- high impact equestrian
- pyrotechnic/explosives
- geographically isolated or dispersed
- aquatic motorsport
- large festivals, including multi day events.
- event size > 5k
- new events, with moderate level risk (nil prior event history)

**Inclusions/Exclusions listed on next page**



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Inclusions	Drugs Included	Exclusions
Vehicle, 1 Trauma Kit, O2 kit, Drug Kit, Scoop Stretcher, Lifepak (or similar), Medic Drug Kit *Marquee (Additional Costs apply)	All Intermediate drugs + Adrenaline Atropine Benzatropine Ceftriaxone (Antibiotic) Ipratropium Bromide (Atrovent) Hydrocortisone Ibuprofen Metoclopramide Midazolam Morphine- (Limit 2 per HCP per day Max 5 per event) Promethazine  <b>Registered Nurse or Medical Officer only:</b> Amiodarone Benzylpenicillin (Antibiotic) Droperidol Oxycodone (Endone) Fentanyl- (Limit 2 per HCP per day- Max 5 per event) IV Glucose Ondansetron *Ketamine- Special High risk events only	

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